

Minutes of Hyndland Primary Parent Council AGM 10th Sept 2014

Present – John Lewis (JL) (Acting Chair), Helen Brown (Headteacher) (HB), Alison Mussett (AM) (Secretary), Lorne Bourhill (LB), Linda McCormick (LMcC) (Treasurer), Catherine MacQuarrie (CMcQ) (Depute Head), Garry Byrne (GB) (Teacher representative), Anne Wood (AW), Steve Gallagher (SG), Alan Bonnyman (AB), Naheed Cruickshank (NC) (Music Club), Helen Rolph (HR) (Garden), Sarah Taylor (ST), Adrian Turner (AT), Michael St John (MStJ), Daria Jarrett (DJ), Louise Love (LL), Clare Clacherty (CC), Tegou Zacharoula (TZ), Judi Bolton (JB), Gillian Ulanovsky (GU), Elin Jakobsdottir (EJ), Ian Fraser (IF) (School Catchment Consultant)

1. **Apologies** – Pat Lawlor, Fiona Ansell (Afty)

2. **Ian Fraser – Update on the renovations**

IF read out a report from Andrew Duff (Principal Officer, N W Area, 4R's project) about the school renovations.

Gutters well underway and work to main roof confirmed as minor.

Drainage survey complete and results are being analysed to see if any tar work could be done over the Oct break.

All tarmac areas identified with only the path beside Afterschool being held back pending a check on the wall which is cracked in several places. Included is the concrete area at the right hand door which is to be dug out and redone to remove the raised section at the wall and ensure the area falls to the drain.

Scaffold is now likely to come down and go back up for the windows. This is tied to the window replacement and heritage requirements which are yet to be finalized.

Window survey and stonework repair surveys are complete, price will be finalized once heritage comments are known.

Bat survey is complete.

First stage inspections of every room to identify any missing works or works not required has been completed. Second stage inspection, done in conjunction with the school, to identify schools' wishes is still to be arranged.

3. Ian Fraser spoke to the meeting about the proposed catchment changes effecting Hyndland Primary.

He explained that as Hillhead Primary was full, the council were looking at changing the catchment areas of the surrounding schools including Hyndland Primary. There would be one additional area between Gardiner St and Byres Road which would become Hyndland catchment and an additional shared catchment between Hyndland and Thornwood between Dumbarton Road and the river.

This would only be for new intake.

Priority would be given to siblings.

Due to the high numbers of placing requests at Hyndland Primary (a number from the new catchment areas), it is assumed that there will be more children attending

Hyndland Primary from within the catchment and fewer placing requests with the roll remaining the same as Glasgow City Council's projections.

The accuracy of the projections of increased pupil numbers were questioned by a number of Parent Council members.

IF responded saying that if the Parent Council wrote and requested a cap of 60 pupils intake into P1 Glasgow City Council would then have to consider whether to agree to this request as part of the outcome of the consultation.

The After School buildings are considered by the Council to be their property and as such represent "spare capacity". A number of Parent Council members expressed their concern that the Aftly might have to close in future years. (It was noted that the Council could close the Aftly at any time, it would not have to carry out a statutory consultation process).

IF again suggested that the Parent Council should put their case in a letter, explaining the value of the After school to the schools which benefit (including Notre Dame, Thornwood, the Gaelic School and other primaries).

ACTION

JL said that he would write a draft letter giving the views of the Parent Council and circulate it in the next week before submitting to the Committee.

4. Music Club

Naheed Cruickshank reported on the Music Club.

Naheed reported that the Music Club was run by herself with help from the management staff team at Hyndland Primary with volunteer parent helpers and Charlotte Beattie acting as Treasurer. It was created 5 years ago with the aim of giving all children access and the opportunity of joining at some stage in their education. She explained how the Music Club works.

P1 – music maker session in the final term of P1 during school hours

P2 – children given the opportunity to join the Mini-Music Club which is a pre-instrumental session

P3 – P7 children can join the Music Club.

The Ensemble is made up of P5-7 pupils. Andrew Cruickshank writes music to suit the range and abilities of the members.

5. Acting Chair's Report

JL made the following report.

The Parent Council has an important role to play: it has a statutory role providing support to the school and gives us as parents – as the wider Parent Forum – a voice in our children's education. The scope of our involvement in supporting the school is up to all of us. At HPS the Parent Council has been very active and has been well supported by the wider Parent Forum.

Parents and carers have helped the school in many ways over the last school year. They have helped with running the scholastic book programme, organising the library, and helping improve the fabric of the school by making improvements to the outdoor environment, from fixing or building garden and playground furniture,

undertaking gardening and playground clean-up activities – e.g. planting, watering, weeding, digging, landscaping, painting, cleaning and scrubbing. Much of this takes place in the annual spring clean, but also at various points throughout the year (particularly regarding the plants and school garden, which Helen Rolf is taking a lead on).

Much of the parental involvement has been organised or led by the Parent Council, but not all, such as the Mum's on the Run fundraising activity in which Louise Love has been a prime mover.

Parents have also made a valuable contribution volunteering their time to help out during the school day, such as escorting the children to external venues and on school trips, manning stalls, making cakes, etc., and outside of school hours, e.g. school discos, ceilidhs, quiz nights, etc.

These activities occur at different times throughout the year and many will be advertised for volunteers in the Parent Council Newsletter, produced by Lorne Bourhill, which will come out about once a month – more if there's anything to report or if seeking a response on some issue. We also have a Parent Council website which is managed by Ali Walker. The website will provide contact details for the Parent Reps and includes information on school uniform ordering, fundraising, upcoming events, Parent Council meeting minutes, etc.

Additionally, if you have any ideas regarding how you could help the school directly, please contact Mrs Brown or Mrs McQuarrie, or to help the Parent Council help the school, please speak to or email John Lewis or any of the Parent Council members.

During 2014-2015 we hope to be able to do more of the same. We hope that you'll be able to contribute in any way that you can, and also to help encourage other parents to volunteer when they can. There may be some new or replacement furniture to put in the playgrounds, but much of this will depend on how far along the building work is and where it is being carried out. We may be restricted from some playground improvements, depending on what GCC plan to do in them.

Issues and developments

In relation to the school refurbishment and building repairs, the PC has engaged with Maureen McKenna and local councillors regarding the schedule of building work and some inadequate communication from GCC.

However, some other issues which we will be engaged in include providing a Parent Council response to the school catchment consultation; traffic management around the school; and gaining direct access to the cricket club's grounds from directly opposite the school.

Finally, it's all of our school and we would implore all parents to become as involved in our school as you possibly can, and Parent Council meetings provide a great opportunity for parents and carers to raise issues with the school that affect the school body. It is a chance for dialogue with the school management team (that is, the Headteacher, Mrs Brown and the DHT, Mrs McQuarrie, as well as the Principal Teachers, Mr Byrne and Mrs McFadyen), and for the management team in turn to be able to communicate plans and aspirations to representatives of the parents.

6. Head Teachers Report

HB was unable to give her report due to ill health. However, the report will appear here for the membership and Parent Forum to read.

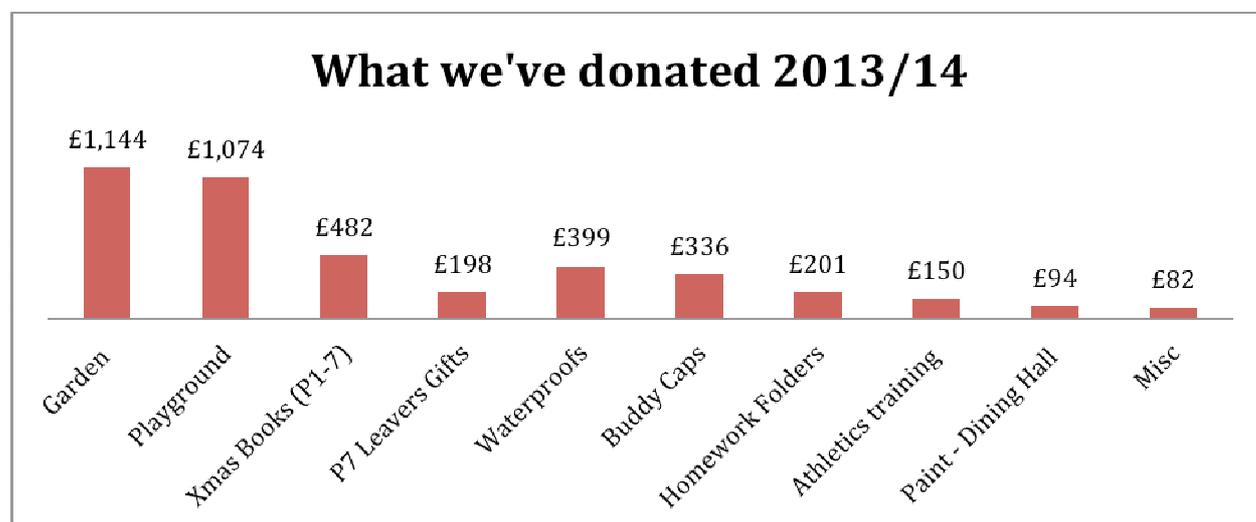
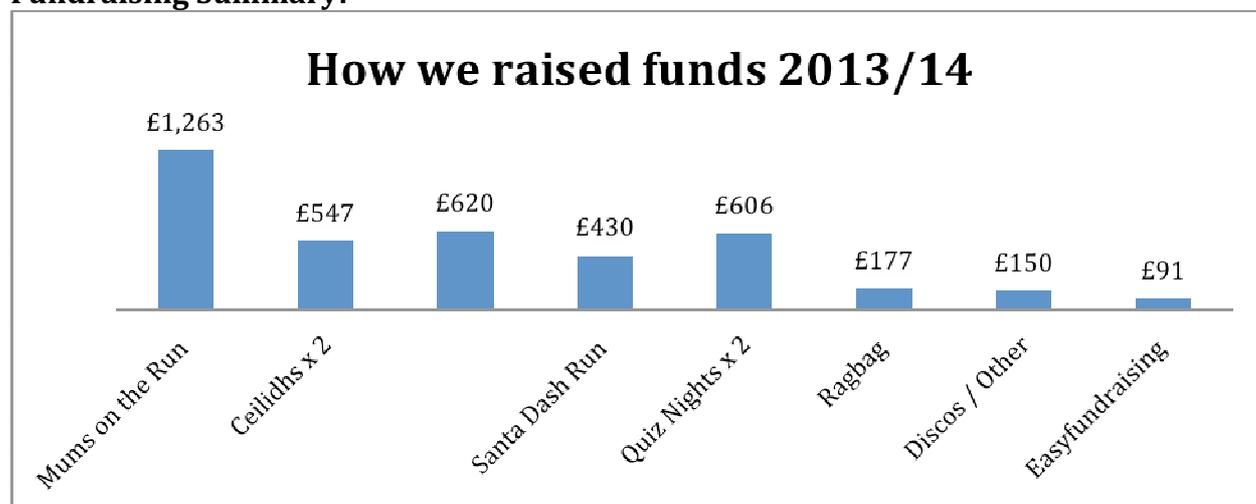
7. Treasurer's Report and Fundraising Summary

Treasurer's Report and Fundraising Summary

Summary Financial position:

	£
Cash balance b/f (as at 01/08/13)	10,689
Net fundraising	3,884
Grant from GCC	400
Donations to school	-4,160
Running costs / other expenses	-70
Cash balance c/f (as at 01/08/14)	10,743

Fundraising Summary:



Balance brought forward from 2012/13

A couple of years ago, in late 2012 it was agreed (with the previous school management team) to ring fence £5,000 for playground improvements. Subsequent to this it was agreed to pursue matched funding from the 'Legacy 2014 Active Places fund'. For various reasons (total cost/quotes, council plans, maintenance costs) it was decided & agreed at parent council that this application was not going to be feasible, but that the

accumulated funds should still be used for playground improvements. Mr Byrne consulted with the Pupil Council and a plan was produced. It included activity/sport packs, outdoor classroom/covered areas, Seating and outdoor activity trails. (some of this will be post re-furb of the playground)

Changes to the types of fundraising this year

2012/13 biggest fundraiser was the Xmas Fayre, last year the main fundraising was from Sponsored Runs. Over £2,300 is the combined total of the Mums on the Run, Santa Dash and Jane Grove Women's 10k.

Funds raised & Spent

Mums on the Run funding went towards Waterproof gear for kids, and is now being used towards additional Athletics training. This is ongoing this term.

Jane Grove had suggested & it was approved at the last Parent Council meeting (in June) that some of the funds raised through her 10k went towards upgrading Netball equipment & kit. I have a list from school to order.

The two main amounts of spend last year were in keeping with the Outdoor & Playground policy – over a thousand pounds on the Garden, and then the same again on Playgrounds activities.

The spend on the garden included cold frames, plants, seeds, etc.. Helen will explain in her report. Afty also contributed to the Garden.

Playground spend was equipment & games for different age groups.

Ragbag is 40p per kilogram of textiles. 443kg collected

Easyfundraising : Jan-Mar 14 £66, Oct-Dec 13 £25

Running Costs / Other expenses

This amount (£70) includes the Hosting & Maintenance of the HPSPC website. It also includes the YMLP email secure distribution costs. This is being reviewed to see if we can source a free service which is secure for data protection.

Total running costs were actually £123, but this was offset by compensation of £50 received on our bank account (due to a complaint I made). There is also interest received on our bank account of a small amount (£3).

Balance c/f into 2014/15

It is likely that playground improvements may be carried out in October, then an assessment can be made of the feasibility of an outdoor classroom, activity trail etc. This spend will be an agenda point at the October PC meeting.

Change to School Uniforms commission

This amount is now paid directly to the school in October of each year. October 2013 amount was £212.20.

Linda McCormick, ACMA. (Treasurer, HPSPC, 2013-14)

8. Fundraising and Social Events update and discussion

AM reported that the social events committee had diminished over the last couple of years and asked the meeting whether they thought there should be a meeting to try and attract new people to become involved or if we should ask people instead to

bring any new ideas to the Parent Council (as Louise Love did with Mums on the Run).

CMcQ suggested that the Parent Council could run an information stall and use that to try and engage more parents with the activities of the Parent Council at the forthcoming Parents Evenings.

ACTION

AM to find people to help staff the information stall for periods during the Parents Nights

9. Garden Update

Helen Rolph gave the following presentation about the garden.

10. New Chair and member nominations – Parent Council

Lisa Logan (P4), Dania Jarrett (P1), Gillian Ulanovsky (Additional Member)

11. AOB

a) *Mums on the Run Fundraising*

Louise Love reported that the running group had a new fundraising idea, “Five Go Running”. For 5 days at the end of October, each of the “Mums on the Run” will run a 5K circuit with 5 of their friends. Each will donate a minimum of £5. It is open to all parents and carers, not just mums, and LL said that she’d like to publicise the event to see if other people outside Mums on the Run would be interested in setting up a group of 5 and taking part. The money raised will be used to enable pupils to go to participate at activities in Commonwealth venues.

ACTION

LL to send information to Lorne Bourhill to put in the newsletter.

b) *P1 Social night*

ACTION

AM to send out notice of a P1 social night on Wed 24 Sept to all P1 parents/carers.