

## Hyndland Primary School Parent Council

### Minutes/Notes from AGM

9<sup>th</sup> September 2015

#### Present:

Linda McCormick; Louise Love; Alan Bonnyman; Lorne Bourhill; Stevie Gallagher; Daria Jarrett; Helen Brown; Gary Byrne; Linda Reed; Stephanie Fogarty; Chris Bryce; Claire McTier; George Dyer Wilson; Rowan Dyer Wilson; Janie Pickrell; C Keatley; Ambreen Hussain; Naheed Cruikshank

#### Apologies:

John Lewis; Alison Mussett; Helen Rolph; Anne Wood; Fiona Ansdell; Kirsty Chambers

---

- Music Club Report : an update on last year's music club activities from Naheed Cruikshank, Music Club Director. For more information you can email : [hyndlandmusicclub@gmail.com](mailto:hyndlandmusicclub@gmail.com)

- Chair's Report: Louise Love read John Lewis report in his absence (See report below)

- Head Teachers Report: Helen Brown reported back on last year's events. (Report to follow)  
This included an update on the renovation, including the installation of the pilot windows.

- Deputy Head Teachers reports: The two new DHTs introduced themselves to the Parent Council and talked about their backgrounds & in particular they are keen to encourage the use of social media & would like to publicise the schools new twitter feed and encourage parents/carers to follow at **@HyndlandPS**  
It is a broadcast service only and will be used to celebrate all that is going on in Hyndland.  
Gary Byrne talked about playground improvement plans and how the parent council might get involved in that. There are also exciting plans for this year including P6 music classes & P7 science classes at the secondary school.

- Traffic Issue: Gary Byrne reported back on the status of the traffic issues. (Note the traffic survey has now been compiled & GCC are attending October meeting)

- Treasurer's report and fundraising summary: Linda McCormick gave a report on last year's activity. (See report below).

As Alan Bonnyman is taking over as treasurer this year bank account signatories and addresses will need to be amended. Extract from October minutes will be required for new signatories. *Action: LM*  
Linda and Alan will do a handover over the next month.

- Fundraising and social events update and discussion: As Alison was unable to attend the AGM it was agreed that this discussion would be delayed until a future date. (this meeting happened on 15/09/15) Alison will report back at October PC meeting.

- Garden update: As Helen Rolph was unable to attend, Linda McCormick read Helen's report (see below)

#### GARDEN REPORT

As far as the school garden goes, the main highlights have been:

The farmers market last September when we raised £170 for school funds;

P4 planted potatoes, lettuces and wildflowers in the school garden

P3 planted leeks and wildflowers

School garden tidy up - thanks to everyone with helped with the planting and painting. We now have chalkboards in the playground - if the PC can buy some chalk this is an extra resource for children in the playground. *Action: LM/AB to purchase*

It would be good to have some more volunteers/support for the garden this year. The garden is a very big job which one person cannot manage alone. *Action: Parent Council / Fundraising committee to try and get volunteers for garden. (LM/AM)*

- New Chair and member nominations: see list below of new roles / members for 2015/16 year:

Chair:	John Lewis
Secretary:	Alison Mussett
Treasurer:	Alan Bonnyman
P1 Rep:	Stephanie Fogarty
P2 Rep:	Daria Jarrett
P3 Rep:	Alan Bonnyman
P4 Rep:	John Lewis / Stevie Gallagher
P5 Rep:	Louise Love
P6 Rep:	Lorne Bourhill
P7 Rep:	Alison Mussett
Additional Member 1:	Linda McCormick
Additional Member 2:	Ambreen Hussain
Additional Member 3:	Janie Pickrell

The Parent Council website will require to be updated with new roles/members. *Action: Ali Walker*

AOB:

- It was noted and agreed (offline by email) to purchase a Leaf blower for the Janitors. Janny John has now purchased this and will be reimbursed by parent council. (c £40) *Action: LM or AB*

- Daria Jarrett raised concerns about the breakfast club, Helen Brown said she had already spoken to Cordia to address the issues.

## **Chair's Update**

Important role of the Parent Council – statutory role providing support to the school; gives us as parents – as the wider Parent Forum – a voice in our children's education. The scope of our involvement in supporting the school is up to all of us. At HPS the Parent Council has been very active and has been well supported by the wider Parent Forum.

Parents and carers have helped the school in many ways over the last school year:

- helped with running the scholastic book programme
- organising the library
- escorting the children to external venues and on school trips, manning stalls, making cakes, etc.
- helping improve the fabric of the school by making improvements to the outdoor environment, from fixing or building garden and playground furniture, undertaking gardening and playground clean-up activities – e.g. planting, watering, weeding, digging, landscaping, painting, cleaning and scrubbing. Much of this takes place in the annual spring clean, but also at various points throughout the year (particularly regarding the plants and school garden, which Helen Rolf is taking a lead on)
- and outside of school hours, e.g. school discos, ceilidhs, quiz nights, etc.

These activities occur at different times throughout the year and many will be advertised for volunteers in the Parent Council Newsletter, which is produced by Lorne Bourhill, which will come out about once a month – more if there's anything to report or if seeking a response on some issue.

Many of the things mentioned have been organised or led by the Parent Council, but not all, such as:

- the Mum's on the Run fundraising activity in which Louise Love has been a prime mover; or
- the Parent Council website which is managed by Ali Walker

The website will provide contact details for the Chair and the other Parent Reps and includes information on school uniform ordering, fundraising, upcoming events, Parent Council meeting minutes, etc.

Additionally, if you have any ideas regarding how you could help the school directly, please contact Mrs Brown, Mr Byrne or Mrs Reed, or to help the Parent Council help the school, please speak to or email either the Chair or any of the Parent Council members.

Linda McCormick will explain in more detail in the fundraising report how much the parent body has contributed to the school's environment through the expenditure of the funds raised, as well as plans for spending the resources that we have accrued over this school year.

Alison Mussett will talk briefly about our fundraising activities and in more detail in the pub after this meeting, and will want to discuss how we should take fundraising and social activities forward during this year and over the coming years.

During 2015-2016 we hope to be able to do more of the same. We hope that you as parents will be able to contribute in any way that you can, and also to help encourage other parents to volunteer when they can.

There may be some new or replacement furniture and games painted onto the tarmac in the playgrounds in due course.

## **Issues and developments**

Helen Brown will cover school developments and plans among other issues in her update, including the ongoing building repairs.

However, some other issues which we will continue to be engaged in include working with the school – Mr Byrne and the Pupil Council – to lobby Glasgow City Council to ensure better, safer traffic management around the school. Mr Byrne will discuss this a bit further in his item on the agenda.

Finally, it's all of our school and we would implore you to become as involved in our school as you possibly can and encourage other parents to also do so. Parent Council meetings provide a great opportunity for parents and carers to raise issues with the school that affect the whole school body.

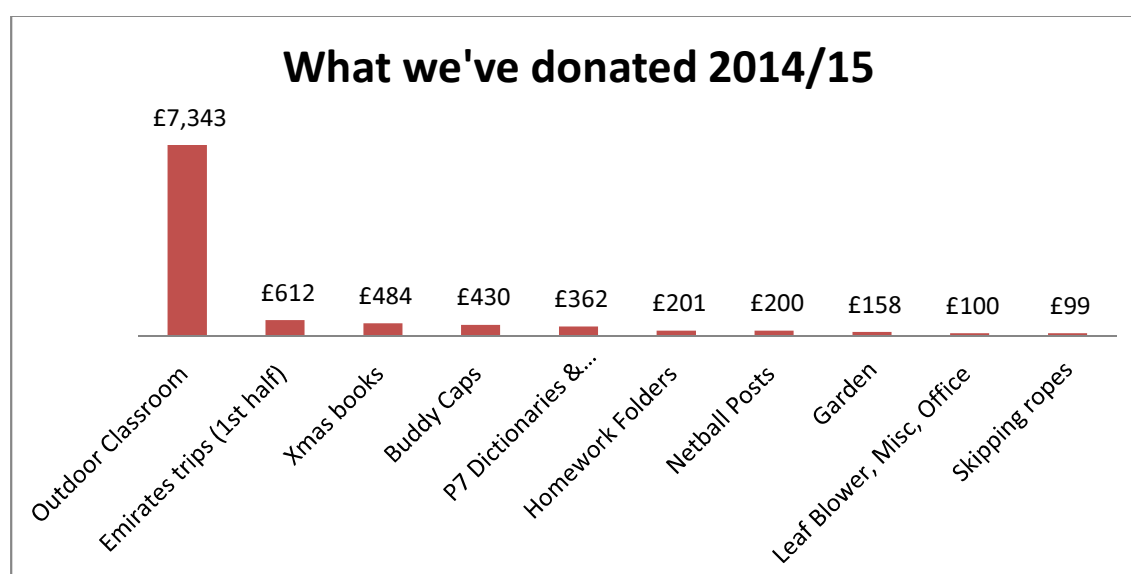
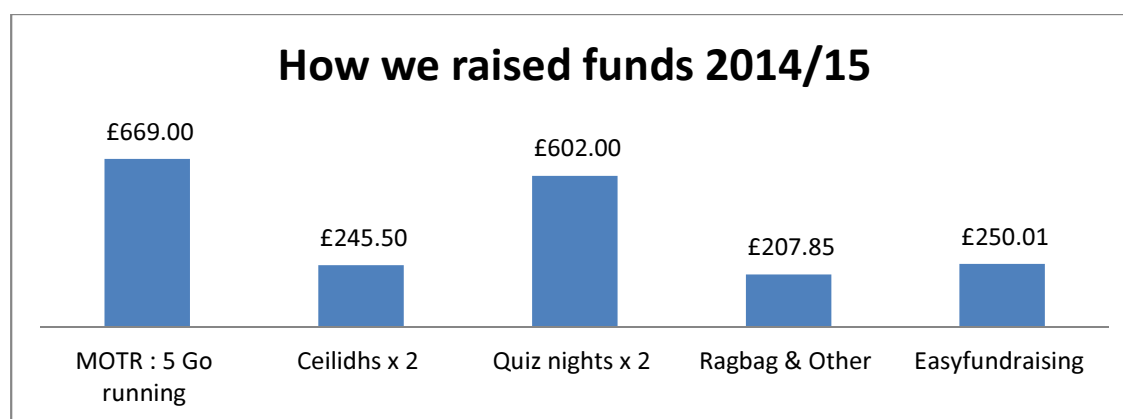
It is a chance for dialogue with the school management team (that is, the Headteacher, Mrs Brown and the new DHTs, Mr Byrne and Mrs Reed, as well as the new Principal Teacher, Ms Kirsty Chambers), and for the management team in turn to be able to communicate plans and aspirations to representatives of the parents.

## Treasurer's report and Fundraising Summary 2014/15

### Summary financial position:

	£
Opening Funds (as at 01/08/14)	
Including Grant from GCC	10,068.79
Net Fundraising	1,974.36
Donations to school	-9,989.19
Running Costs / other expenses	-80.86
<b>Balance c/f (as at 01/08/15)</b>	<b>1,973.10</b>

### Fundraising Summary:



### Notes:

Of the balance c/f of £1,973, £621 is ring-fenced for Emirates trips (allocated from the MOTR funds). This leaves around £1,352 of unallocated funds going into 2015/16.

If we are to continue to fund 'regular' Parent council activities we will need to look at fundraising for this financial year. It could cost around £1,800 per annum on areas such as Xmas books, buddy caps, P7 dictionaries & Disco, Homework folders, Garden commitments & running costs of PC. The ceilidhs & quiz nights alone are not enough to fund this level of activity. (c. £1,200 this year when you exclude MOTR). *This year we have the balance of £1.3k.*

*Note : Running costs of PC are minimal, YMLP mailing lists and Hosting of the website by TSO Host. (also Domain costs, which were funded by a parent in 13/14)*